

CCIT Fall 2018 Workshop Schedule - Owens

Center for Creative Instruction and Technology is committed to supporting faculty by providing training and educational resources for developing on-line and blended learning environments as well as providing training and support information for classrooms enhanced with technology.

Please let us know if you would like us to offer training for your department or class. We can offer training by request on any of our standard topics or on a new custom topic. If you have ideas for additional training, tutorial, or documentation topics that would be useful for us to develop and offer to the campus community, let us know. If you don't see it, ask!

Please Note: Training Dates and times are subject to change! Please refer to the ONLINE SCHEDULE prior to attending.

To get the updated schedule go to:
<https://ccit.dtcc.edu/facultystaff/workshops/>

Owens Workshops					
Workshop Title	Instructor	Day	Date	Time	Location
Videoconferencing	Molli Carter	Wednesday	8/22/18	9:00am	TBD
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	8/28/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	8/30/18	3:00-4:00pm	JTC193
D2L Discussion Forums	Pauline Pauley-Sturgeon	Friday	8/31/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	9/4/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	9/6/18	3:00-4:00pm	JTC193
Zoom/Skype/YouSeeU	Pauline Pauley-Sturgeon	Friday	9/7/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	9/11/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	9/13/18	3:00-4:00pm	JTC193
Outlook2016/Calendar	Pauline Pauley-Sturgeon	Friday	9/14/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	9/18/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	9/20/18	3:00-4:00pm	JTC193
Windows10/Office365	Pauline Pauley-Sturgeon	Friday	9/21/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	9/25/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	9/27/18	3:00-4:00pm	JTC193
D2L Discussion Forums	Pauline Pauley-Sturgeon	Friday	9/28/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	10/2/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	10/4/18	3:00-4:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	10/9/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	10/11/18	3:00-4:00pm	JTC193
Outlook/Calendar	Pauline Pauley-Sturgeon	Friday	10/12/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	10/16/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	10/18/18	3:00-4:00pm	JTC193
Windows10/Office365	Pauline Pauley-Sturgeon	Friday	10/19/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	10/23/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	10/25/18	3:00-4:00pm	JTC193
D2L Discussion Forums	Pauline Pauley-Sturgeon	Friday	10/26/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	10/30/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	11/1/18	3:00-4:00pm	JTC193
Zoom/Skype/YouSeeU	Pauline Pauley-Sturgeon	Friday	11/2/18	1:00-2:00pm	JTC193

Workshop Title	Instructor	Day	Date	Time	Location
TBD	Molli Carter	Friday	11/2/18	TBD	TBD
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	11/6/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	11/8/18	3:00-4:00pm	JTC193
Outlook/Calendar	Pauline Pauley-Sturgeon	Friday	11/9/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	11/13/18	3:00-4:00pm	JTC193
D2L Gradebook and Assessment	Pauline Pauley-Sturgeon	Thursday	11/15/18	3:00-4:00pm	JTC193
Windows10/Office365	Pauline Pauley-Sturgeon	Friday	11/16/18	1:00-2:00pm	JTC193
D2L Basics	Pauline Pauley-Sturgeon	Tuesday	11/20/18	3:00-4:00pm	JTC193

Workshop Descriptions:

D2L Basics: This workshop will go over the basic layout and functionality of D2L. Topics will include navigation, content, html editor and course copy.

D2L Discussion Forums: This workshop will get you ready to set up your own discussion forums topics in D2L and link them to the gradebook. This will include setting up restrictions, views and submission options.

D2L Gradebook and Assessment: This workshop will provide you the tools necessary to set up and link gradebook to assignments, quizzes and other assessments.

Windows10/Office365: This workshop will give you the skills you need to navigate the latest window operating system. Become familiar with the look and feel of the new Windows10 layout and Office365 is the same office you already know and use every day. However, Office365 is powered by the cloud, so you can access your applications and files from virtually anywhere. This workshop will provide you an overview of the new Office365 layout as well as some short tips and tricks to leverage Office365 in your daily tasks.

Outlook 2016/Calendar: This workshop will help boost your communication skills and increase productivity in the workplace with a quick overview of the new email layout, customization, tips and tricks as well as other tools that are available.

Zoom/Skype/YouSeeU: Want to learn ways to engage your students outside of the classroom setting. Come and see if this tool is for you. This workshop will provide an overview of what Zoom can do for you and if this tool would benefit you and your students as well as an added option for multi-conferencing and online collaboration. FREE accounts are available to all users and limited Pro accounts have been purchased for those powers users who require more options than a FREE account can offer. **Skype for Business:** This workshop will provide you with an overview of how Skype can be used for intra-campus videoconferencing, not just an instant messaging tool. **YouSeeU:** This workshop will provide you with an overview of this interactive web based tool within D2L (Only available within the LMS)

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